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| **City of Rice Lake**  **Site Plan Review Checklist** |

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| **1.1 Project/Site Information** |
| **Land Disturbance Permit No:** |
| **Project Name:** |
| **Project Location:** |
| **Disturbed Area (in acres):** |
| **Owner:** |

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| **1.2 Submission Information** | |
| Initial Submission Date: | |
| Reviewed By: | Date: |
| **Review Verdict** | **Date of Owner Notification** |
| Submittal Not Complete |  |
| Complete and Not Approved – Does Not Meet Standards |  |
| Complete and Approved – With Stipulations |  |
| Complete and Approved |  |

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| Follow-up Submission Date (If Required): | |
| Reviewed By: | Date: |
| **Review Verdict** | **Date of Owner Notification** |
| Submittal Not Complete |  |
| Complete and Not Approved – Does Not Meet Standards |  |
| Complete and Approved – With Stipulations |  |
| Complete and Approved |  |

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| Follow-up Submission Date (If Required): | |
| Reviewed By: | Date: |
| **Review Verdict** | **Date of Owner Notification** |
| Submittal Not Complete |  |
| Complete and Not Approved – Does Not Meet Standards |  |
| Complete and Approved – With Stipulations |  |
| Complete and Approved |  |

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| **Notes:** |

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| **2.1 Stormwater Pollution Prevention Plan (SWPPP) Content** | | | |
| **Incorporated** | | | **Content** |
| **Yes** | **No** | **N/A** |
|  |  |  | Has the SWPPP been developed? The SWPPP shall be completed prior to submitting a Land Disturbance Permit Application and prior to conducting any land disturbing activities. |
|  |  |  | Does the SWPPP include the items required and identified in the MPCA Construction Stormwater Permit? Including at a minimum:   * Description of land disturbing activities * Knowledgeable person(s)/Chain of Responsibility * Training Documentation * Designs, Calculations, and Narratives |
|  |  |  | Have SWPPP requirements been incorporated into the project’s finals plan, specifications, and/or documents? Including at a minimum:   * Location and type(s) of BMPs * Quantities * Impervious surfaces * Site map * Areas not to be disturbed * Construction phasing * Maps of surface waters and wetlands within one (1) mile * Final stabilization * BMP design factors * Soil management * Maintenance plan * Chemical treatments, if applicable * Document of infeasibility |
|  |  |  | Does the SWPPP include stormwater pollution prevention measures identified in environmental reviews or other required reviews? |
|  |  |  | Does the SWPPP address karst areas, if applicable? |
|  |  |  | Does the SWPPP address impaired waters and TMDLs? |

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| **3.1 Construction Site Stormwater Runoff Controls** | | | |
| **Incorporated** | | | **Content** |
| **Yes** | **No** | **N/A** |
|  |  |  | Has the SWPPP incorporated appropriate erosion prevention practices to eliminate or reduce erosion and protect waters of the state? Addressing at a minimum:   * Best Management Practices (BMPs) to protect waters of the state * Locations on site designated not to be disturbed are to be clearly marked * Areas with steep slopes (3:1 of steeper) have been addressed * All exposed soils are required to be stabilized within set timeframe * BMPs to address specified fish spawning time frames, if applicable * BMPs to address stormwater conveyance channels, if applicable * BMPs for permanent drainage ditches or swales, if applicable * Outlets are adequately addressed * Whenever possible, BMP discharges are directed to vegetated areas |
|  |  |  | Has the SWPPP incorporated appropriate sediment control practices to minimize sediment and other pollutants from entering surface waters, including storm sewer systems? Addressing at a minimum:   * Perimeter control * Storm drain inlets * Temporary stockpiles * Vehicle tracking * Temporary sediment basins * Minimize compaction and preserve topsoil * Required buffers, if applicable * Chemical treatments, if applicable |
|  |  |  | Does the SWPPP properly address dewatering and basin draining activities? |
|  |  |  | Does the SWPPP properly address the use of temporary sediment basins? |
|  |  |  | Does the SWPPP include incorporate pollution prevention management measures to reduce the probability of spills, leaks, and discharges of pollutants? Addressing at a minimum:   * Building products that have the potential to leach pollutants * Pesticides, herbicides, insecticides, fertilizers, treatment chemicals, and landscaping materials * Hazardous materials and toxic waste * Solid waste * Portable toilets * Fuel and chemical loading and unloading operations * Vehicle and equipment washing * Engine degreasing is not allowed * Concrete and other washout operations, including signage |
|  |  |  | Does the SWPPP include appropriate final stabilization? |
|  |  |  | Does the SWPPP adequately require site inspections and BMP maintenance? |

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| **Notes:** |

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| **City of Rice Lake**  **Site Plan Review Checklist** |

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| **4.1 Post-Construction Stormwater Management Requirements** | | | |
| **Incorporated** | | | **Content** |
| **Yes** | **No** | **N/A** |
|  |  |  | Does the project require post construction stormwater management? (Post construction stormwater management requirements applies to projects with one (1) or more acre(s) of land disturbance and/or construction activity.) |
|  |  |  | Have Green Infrastructure techniques and practices been considered and been given preference as design options consistent with zoning, subdivision, and PUD requirements? (e.g. infiltration, evapotranspiration, water reuse/harvesting, green roofs, etc.) |
|  |  |  | Do post-development peak flows rates match or are reduced from pre-development peak flow rates for the 2, 10, and 100-year, 24 hour storm events at each discharge point from the project area? |
|  |  |  | Have flood control been considered and addressed? |
|  |  |  | Have hydrological assessments and appropriate modeling been completed to show compliance with the City’s water quality and volume control requirements? |
|  |  |  | Has the City’s design computation criteria been used in the design and analysis of stormwater management and conveyance systems? |
|  |  |  | Has a maintenance agreement been completed? |
|  |  |  | Has a maintenance plan been developed? |

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| **5.1 Special or Impaired Waters** | | | | | |
| **Incorporated** | | | **Does the site drain to the following special or impaired waters?** | | **Additional BMPs required for special and impaired waters?** |
| **Yes** | **No** | **N/A** |
|  |  |  | Wilderness Areas | | C.1, C.2, C.3 |
|  |  |  | Mississippi River | | C.1, C.2, C.3 |
|  |  |  | Scenic or Recreational River | | C.1, C.2, C.3 |
|  |  |  | Lake Superior | | C.1, C.2, C.3 |
|  |  |  | Lake Trout Lakes | | C.1, C.2, C.3 |
|  |  |  | Trout Lakes | | C.1, C.2, C.3 |
|  |  |  | Scientific and Natural Areas | | C.1, C.2, C.3 |
|  |  |  | Trout Streams | | C.1, C.2, C.3, C.4 |
|  |  |  | Calcareous Fens | | C.1, C.2 |
|  |  |  | Impaired Water w/o TMDL or w/ TMDL and no WLA | | C.1, C.2 |
|  |  |  | Impaired Water w/ TMDL and WLA | | BMPs outlined in TMDL or C.1, C.2 |
|  |  |  | Wetland | | Follow Wetland Mitigation Sequence |
| **Yes** | **No** | **N/A** | **If Yes, have the additional BMP requirements been met?** | | |
|  |  |  | **C.1** | Stabilization of all exposed soils must be initiated immediately to limit soil erosion but in no case later than seven (7) days after construction activity and temporary sediment basins must be used for five (5) or more acres draining to a common location. | |
|  |  |  | **C.2** | The water quality volume of one (1) inch of runoff from new impervious surfaces must be retained on site by the projects permanent stormwater management system. | |
|  |  |  | **C.3** | Maintain and include an undisturbed buffer zone of not less than 100 linear feet from the special water. | |
|  |  |  | **C.4** | The permanent stormwater management system must be designed such that discharge from the project will minimize any increase in the temperature of receiving waters from the one (1)-and two (2)-year 24 hour precipitation events. | |
|  |  |  | **Wetlands** | Impacts permitted under WCA, DNR, US Army Corps Compliance with MN Rule 7050.0186 is documented and approved by MPCA. | |

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| **Notes:** |